

THE READING, WRITING, AND STUDY STRATEGIES CENTER PRESENTS

# TIME MANAGEMENT WORKSHOPS



HAVING TROUBLE MEETING DEADLINES?

NEED HELP GETTING ORGANIZED? COME TO A

FREE WORKSHOP TO GET HELP WITH TIME  
MANAGEMENT!

Learn how to:

- Balance your schedule
- Manage paper & exam deadlines
- Organize course materials

...and more!

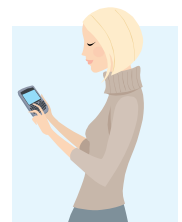
**Weds., Nov. 2<sup>nd</sup>**  
**noon – 1:00 p.m.**

**Thurs., Nov. 3<sup>rd</sup>**  
**11:00 a.m. - noon**

Drop-in Workshops—No Appointment Necessary!

**Academic Support Programs**  
**Reading, Writing, and Study Strategies Center**  
**Campus Center – 1<sup>st</sup> Floor**  
**[rwssc@umb.edu](mailto:rwssc@umb.edu)**

For more information, call 617-287-6550.



Anyone requiring disability-related accommodations in order to fully participate in this event should go to [www.ada.umb.edu](http://www.ada.umb.edu) <<http://www.ada.umb.edu>> and complete the request form.